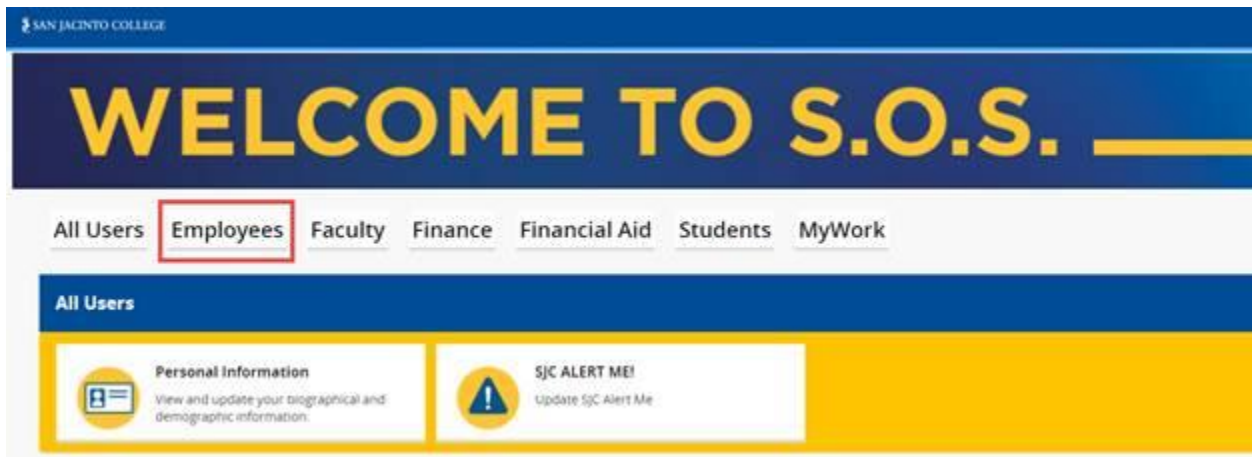


Banner 9 Self-Service Employee Dashboard and Personnel Actions (EPAFs)

As ITS announced via email earlier in the week, Banner Self-Service (SOS) will receive an upgrade this weekend. When logging into SOS on Monday, November 8, users will notice a different look and feel of the site. Additional resources and help for the new Banner SOS can be found at the [ITS Banner 9 Self-Service help page](#).

Most items that employees have historically utilized are still available, but they may now be accessed in a different way. See below for additional details.

To access various resources, employees will now click on the “Employees” tab across the top of the page.



From this page, employees may access their personal information through the Employee Dashboard button **1**, which redirects to the same Employee Dashboard that has been linked through Banner 8x SOS. Employees may also view their Salary Statement **2** from this menu.

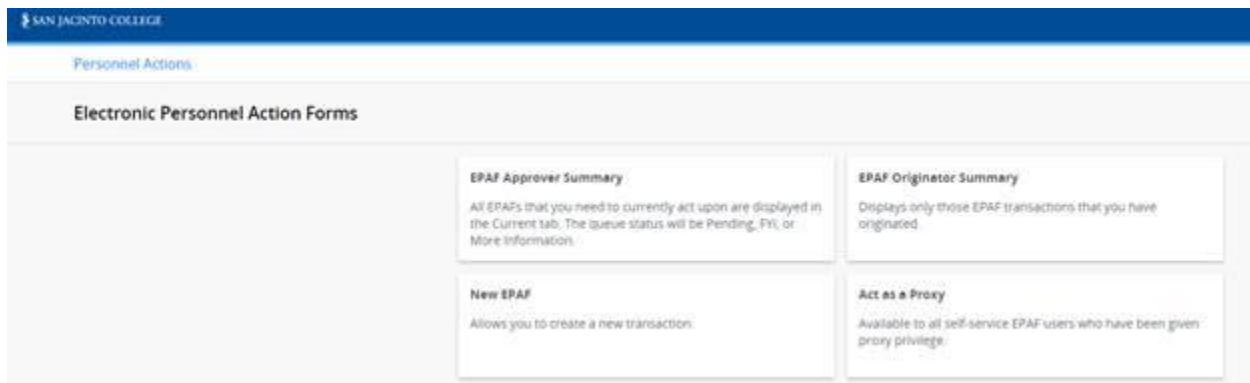


Electronic Personnel Actions (Personnel Actions) may be accessed by clicking on the Employee Dashboard and then the Electronic Personnel Action Forms link in the My Activities box (on the lower right side of the screen on a full-size monitor).

Banner 9 Self-Service Employee Dashboard and Personnel Actions (EPAFs)



EPAFs have also been converted into the new format. Functionality remains the same in this module, but it does have a different appearance.



Please direct any other questions regarding the changes in the Employee Self-Service module of SOS to one of the following distribution lists (click on the links below to email the distribution list):

System related links or functionality – [DL-HRIS](#)

Electronic Personnel Actions (EPAFs) – [DL-HREPAF](#)