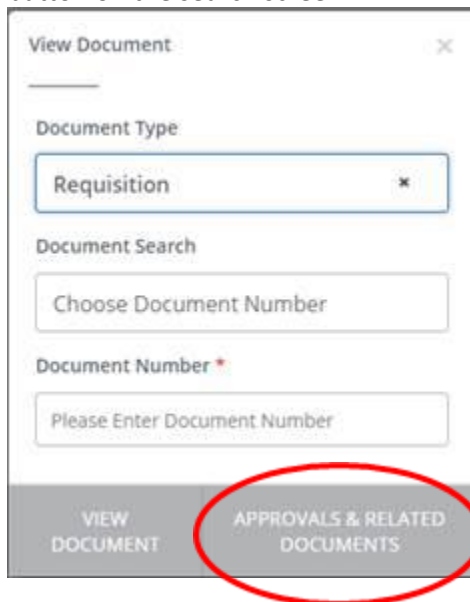**Question:** In the previous version of SOS Finance, I was able to look up budget documents that had been created by other people. I was able to look up Journal Transfers, Invoices, Requisitions, POs by type and then use the persons name to search for the documents we needed. It appears that I can only look up my own documents now.

Also, In the past version, when you pulled up a Requestion or PO it would have the associated documents listed at the bottom as links to open them. I cannot find any way to do this now other than going back using FOIDOCH in Banner.
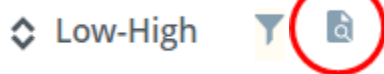
Answer: Currently, the new View Documents only allows you to see your own documents. ITS has upvoted some enhancement requests with Ellucian to allow more flexibility to the View Documents feature in Banner 9.

You can view related documents and approvals by clicking the "Approvals and Related Documents" button on the search screen.
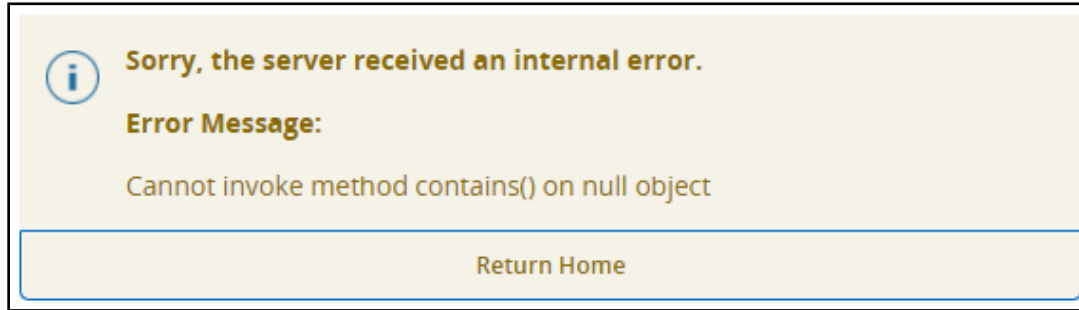

Question: I'm looking for the "View Documents" feature that used to be under the finance tab. Has that gone away permanently?

Answer: It is still available. First, open Finance Queries from the main SOS Homepage, then look for a little document-type icon on the upper right of the screen:

Click on that, and the SSB9 version of View Documents will come up.

Updated: November 22, 2021

Question: Why am I getting this error message when I click to view and approve certain requisitions?

> (i) **Sorry, the server received an internal error.**
>
> **Error Message:**
>
> Cannot invoke method contains() on null object
>
> **Return Home**

Answer: Users who enter requisitions must make sure they do not enter in blank lines in document or commodity text when creating requisitions. That will avoid this issue happening until Ellucian has corrected the defect.