

This list represents the standard hardware used for purchase requests supported by ITS.
 Approval and funding for technology purchase requests follow San Jacinto's purchasing guidelines.
 Email techsupport@sjcd.edu to start a technology purchase request.

For your personal and home computing needs unrelated to SJCD, please visit www.Dell.com/dellu/SanJacinto.

Employee Computing Bundles			
Manufacturer	Model	Price Estimate	Purpose and Additional Details
Shared Use Stationary Desktop Computer (5-year replacement cycle)			
Dell	Optiplex 3000M Desktop	\$1,200	Business-Grade Performance, aligned to Housekeeping, Food Services, and part-time staff as requested by their leader, or where laptops are deemed not fit for purpose. -22"-24" monitor, webcam, wired keyboard and mouse, wired headset -i5 Processor, 16GB Memory, 512GB SSD
Flexible Worker, Faculty and Shared Use Part-Time Staff Mobility Laptop Computer (3-year replacement cycle)			
Dell	Latitude 5430	\$1,750	Business-Grade Performance -14" display, i5 Processor, 16GB Memory, 512 GB SSD -Docking station, 22"-24" monitor and webcam, wired keyboard and mouse -Carry bag, wired headset Adjunct faculty may request a loaner laptop with carry bag and wired headset.
The special request bundles listed below may require use case approval by a Dean/Director or above.			
High Mobility Laptop Computers (3-year replacement cycle)			
Dell	Latitude 7330	\$1,925	High Mobility with Business-Grade Performance -13" Touchscreen display, i7 processor, 16GB Memory, 512GB SSD -Docking station, 22"-24" monitor and webcam, wired keyboard and mouse -Carry bag, wired headset
Dell	Latitude 7430	\$2,000	High Mobility with Business-Grade Performance -14" Touchscreen display, i7 processor, 16GB Memory, 512GB SSD -Docking station, 22"-24" monitor and webcam, wired keyboard and mouse -Carry bag, wired headset
High Performance Mobility Laptop Computer (3-year replacement cycle)			
Dell	Precision 7670	\$2,500	AutoCAD ready, aligned to required Engineering and Graphics Design employees -16" display, i9 Processor, 32GB Memory, 512GB SSD, Nvidia RTX A2000 -Docking station, 24" monitor and webcam, wired keyboard and mouse, -Carry bag, wired headset
Media Mobility Laptop Computer (3-year replacement cycle)			
Apple	Macbook Pro 16-inch	\$4,725	High Performance, aligned to required Art/Music/Marketing employees -16" display, M2 Pro processor, 32GB Memory, 512GB SSD -27" Apple Studio Display, Magic Keyboard and Mouse -Carry bag, wired headset
In accordance with the ITS Service Level Agreement , only one desktop or one laptop per full-time employee will be issued.			
Lab Computing Bundles			
Manufacturer	Model	Price Estimate	Purpose and Additional Details
Base Stationary Desktop Computer (5-year replacement cycle)			
Dell	Optiplex 3000M Desktop	\$1,100	Business-Grade Performance, Standard Computer for Instructional Labs and Kiosks -22-24" monitor, wired keyboard and mouse -i5 Processor, 16GB Memory, 512GB SSD
High Performance Stationary Desktop Computer (3-year replacement cycle)			
Dell	Precision 5820	\$2,745	High Performance, aligned to required Engineering and Graphics Design labs -24" monitor, wired keyboard and mouse -i9 Processor, 32GB Memory, 512GB SSD, Nvidia RTX A4000
Media Stationary Desktop Computer (5-year replacement cycle)			
Apple	iMac 27"	\$2,425	High Performance, aligned to required Art/Music labs -24" integrated monitor with webcam, wired keyboard and mouse, -Intel i5, 16GB Memory, 512GB SSD
Base Mobility Laptop Computer (3-year replacement cycle)			
Dell	Latitude 5430 Laptop	\$1,400	Business-Grade Performance -14" integrated screen with webcam -i5 Processor, 16GB Memory, 512GB SSD -May require the purchase of a laptop storage cart (see next page)
SLT and CIO approval and appropriation of funds are required to fulfill requests for the computers in this table. Approved requests still follow the ITS Service Level Agreement .			

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Personal Computing Accessories			
Manufacturer	Model	Price Estimate	Purpose and Additional Details
Tablets			
			Aligned for use as a secondary device with convenient access to view and send emails, view and make minor edits to online documents, and browse the Internet. Requires the purchase of a protective case and submission of Tablet Request Form .
Apple	iPad	\$335	1 year support
Apple	iPad Pro	\$875	2 year support
Uninterrupted Power Supplies			
APC	APC ES 850	\$105	Battery Backup for Desktop or Laptop
Webcams			
Microsoft	Lifecam 3000	\$40	HD Teams/Zoom Ready
Wireless Keyboard/Mice			
Logitech	MK550	\$55	Ergonomic Keyboard with Mouse
PC Headsets			
Logitech	H390	\$50	USB wired
Microsoft	Modern Wireless Headset	\$100	Wireless
Logitech	H820E	\$210	Wireless
Security Lock			
Codi	A02029	\$27	Legacy security cable for Desktop/Laptop computers, Kensington lock slot
Kensington	N17	\$30	Security cable for Desktop/Laptop computers, Noble Wedge lock slot
Laptop Storage Cart			
Bretford	Link Cart 20	\$4,800	Lockable Laptop Storage Cart with Charging, up to 20 units, with network switch and drop. Required for storage of 7 or more laptops.
Bretford	Link Cart 32	\$6,100	Lockable Laptop Storage Cart with Charging, up to 32 units, with network switch and drop. Required for storage of 21 or more laptops.
Kensington	AC12	\$800	Lockable Laptop Storage Cart with Charging, up to 7 units.
<i>Computer accessories require departmental funding with an approved quote from ITS.</i>			

Presentation			
Manufacturer	Model	Price Estimate	Purpose and Additional Details
Document Camera			
AVerVision	M15-13M	\$400	Document Camera
Presentation Remote			
Kensington	Presenter Expert	\$50	PowerPoint ready presentation remote
<i>Presentation devices require departmental funding with an approved quote from ITS.</i>			

Office Communication			
Manufacturer	Model	Price Estimate	Purpose and Additional Details
Avaya Headsets			
Poly	CS540	\$205	Bluetooth Wireless, requires EHS APV-63 cable for Avaya phones.
Poly	Encore Pro 510	\$90	Wired, Monarual, Noise Cancelling, requires HIS Adapter cable for Avaya phones.
Poly	Encore Pro 520	\$100	Wired, Binarual, Noise Cancelling, requires HIS Adapter cable for Avaya phones.
Avaya Deskphones			
Avaya	J169	\$200	Base Desktop Phone
Avaya	J179	\$250	Desktop Phone with Panic Button Option
Avaya	B189	\$1,100	Conference Phone
Fax Machines			
Brother	4100e	\$300	Business-Class Laser Fax, High-yield toner cartridge, 250-sheet capacity, Copier Function. *All new fax lines require approval from the network team*
<i>ITS provides full-time employees with the Base Desktop Phone and the accessories listed in an Employee Computing Bundle. Approval and departmental funds are required to fulfill all other requests.</i>			

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Printers, Scanners and Multifunction Devices

Manufacturer	Model	Price Estimate	Purpose and Additional Details
Monochrome Printers			
HP	M3001dw	\$225	Single User
HP	M406dn	\$500	Small Workgroup
HP	M507dn	\$850	Medium Workgroup
HP	M611dn	\$1,400	Large Workgroup
Color Printers			
HP	M455dn	\$625	Single User
HP	M554dn	\$750	Small Workgroup
HP	M652dn	\$1,500	Large Workgroup
HP	M751dn	\$3,200	Large Workgroup, 11x17 paper trays
Monochrome Multifunction Printers			
HP	M234sdw	\$250	Single User; not compatible with printing Banner reports
HP	MFP 4101fdn	\$575	Small Workgroup
HP	M528dn	\$2,000	Medium Workgroup
Color Multifunction Printers			
HP	M283fdw	\$500	Single User
HP	M480f	\$950	Small Workgroup
HP	M578dn	\$2,500	Medium Workgroup
Scanners			
Fujitsu	ScanSnap iX1600	\$500	Single User Office Model, sheet fed
HP	Scanjet 3600	\$600	Single User Office Model, flatbed
Fujitsu	FI-8170	\$1,500	Banner Document Management Compatible, with Kofax VRS license
Photocopiers			
Photocopiers can be requested directly through the Purchasing Department.			
<i>Printers, scanners, and multifunction devices require departmental funding with an approved quote from ITS.</i>			

Peripherals and Consumables

These following items do not need ITS approval to purchase, but they have not been tested and have no guarantee of compatibility. ITS can provide a quote and model recommendation if requested.

- USB flash drives
- Recordable optical media
- Monitor privacy screens
- Digital cameras and photography equipment
- SD cards
- Phone chargers
- Printer toner
- Surge protectors
- Wireless Mice and Keyboards
- USB cables