Blackboard Grade Center
Accessing Class Rosters

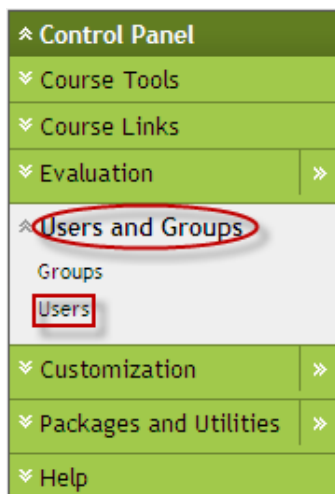This document explains how staff faculty and instructional staff can view their class rosters in Blackboard.

Brief Details

1. In the Control Panel of your Blackboard course site click on Users and Groups, then Users.
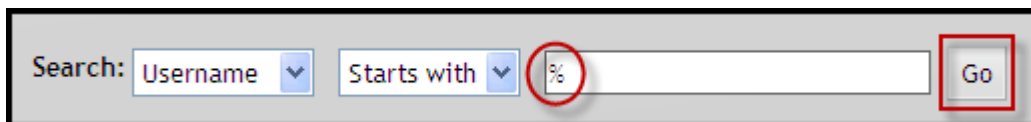2. Enter a percent sign (%) in the text box, then click Go.
3. View the roster.

Complete Details

1. In the Control Panel of your Blackboard course site click on Users and Groups, then Users.

2. Enter a percent sign (%) in the text box as shown, then click Go.

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3. View the roster.

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